

# ETTI SIMON

ANALYTICAL ... VISIONARY ... CHANGE MANAGEMENT CONSULTANT

Targeting a position as . . .  
**“Financial Consultant”**

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April 13, 2010

Ms. Anne Green  
Director of Finance  
Green Financial  
S46 S 46<sup>th</sup> Street  
Green Garden, AZ 46464

Dear Ms. Green:

Please consider my resume as application for your organization's Financial Consultant role. I bring extensive experience in management of multimillion-dollar finance and revenue operations. My background includes notable success designing financial strategies to ensure optimal organizational growth.

The following will enable me to excel in your organization's challenging role:

- More than 10 years of successful experience as a **Financial Consultant**.
- Devised strategies to generate more than **\$15 million** in revenues in three years.
- **Led the successful negotiation of financing** terms for a \$7 million development project.
- **Spearheaded** an \$18 million commercial construction project as technical consultant.
- **Lobbied development of financial policies and executed multi-million government** procurement efforts.

In addition to financial consulting, I offer exceptional leadership abilities and strong client management skills. These outstanding qualities, combined with my commitment to excellence will allow me to make an extraordinary contribution to Green Financial if given the opportunity.

I look forward to discussing my achievements with you further and appreciate your consideration.

Sincerely,

Etti Simon  
Enclosure: Resume